

Date of issue: 22nd September 2015

<b>MEETING</b>	<b>COUNCIL</b>
<b>DATE AND TIME:</b>	TUESDAY, 22ND SEPTEMBER, 2015 AT 7.00 PM
<b>VENUE:</b>	SMALL HALL, THE CENTRE, FARNHAM ROAD, SLOUGH, SL1 4UT
<b>DEMOCRATIC SERVICES OFFICER: (for all enquiries)</b>	SHABANA KAUSER 01753 787503

### **SUPPLEMENTARY PAPERS III**

The following Papers have been added to the agenda for the above meeting:-

\* Item 7 was not available for publication with the rest of the agenda.

#### **PART 1**

<b><u>AGENDA ITEM</u></b>	<b><u>REPORT TITLE</u></b>	<b><u>PAGE</u></b>	<b><u>WARD</u></b>
7.	Appointment of Monitoring Officer	1 - 2	

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**SLOUGH BOROUGH COUNCIL****REPORT TO:** Council**DATE:** 22<sup>nd</sup> September 2015**CONTACT OFFICER:** Ruth Bagley, Chief Executive  
**(For all enquiries)** (01753) 875000**WARD(S):** All**PART I**  
**FOR DECISION****APPOINTMENT OF INTERIM MONITORING OFFICER****1 Purpose of Report**

This report advises the Council of the interim Monitoring Officer arrangements that have been put in place following the restructuring of the Chief Executive's Directorate.

**2 Recommendations**

The Council is requested to Resolve that the appointment of Linda Walker as interim Monitoring Officer be noted.

**3 Community Strategy Priorities**

The Monitoring Officer, along with the Head of Paid Service and the Section 151 Officer combine to form the Council's Statutory Officer functions. These roles are key to ensuring lawfulness, fairness, probity and general good governance that support the council in achieving its aims. It is important that they work effectively together yet maintain appropriate independence and that the roles are undertaken by adequately skilled and experienced staff supported by appropriate resources.

**4 Other Implications****(a) Financial**

None.

**(b) Human Rights Act and Other Legal Implications**

The appointment of a Monitoring Officer is a statutory requirement under Section 5, Local Government & Housing Act 1989.

**5 Supporting Information**

- 5.1 Kevin Gordon, Assistant Director of Professional Services, was appointed as the Council's Monitoring Officer with effect from 19<sup>th</sup> May 2011. Following the restructure of the Chief Executive's directorate Kevin Gordon no longer works for the authority.

- 5.2 The Council's Monitoring Officer has a number of functions which are defined within Article 13 of the Council's constitution. These include; ensuring lawfulness and fairness of decision making, supporting the Standards Committee, receiving reports, conducting investigations, ensuring access to information, advising whether executive decisions are within the budget and policy framework and maintaining the constitution.
- 5.3 Following the restructuring of the Chief Executive's Directorate an interim Monitoring Officer has been appointed pending a permanent appointment to the role.
- 5.4 Linda Walker has a track record working in local government legal services both within local authorities and latterly in the private sector and will work for one day a week on average.

6 **Background Papers**

None